

**Coordinating Council Meeting  
September 6, 2000**

Present: Ray Talley, Judy Nielsen, Ralph Bushey, Irving Grossman, Catherine Huffman, Jo Henning, Ken Jenkins, Gail Mackey, Ann Pinkham, Thea Rothbacher, Evelyn Skipper, Sue Tenney, Dave Zeller  
Absent: Penni Anderson, Joe Felton, Dorothy Forster, David Rigler  
Laura Scribner attended as staff.

A. General Announcements.

Ray announced that Dorothy Forster's husband passed away on September 3<sup>rd</sup>, after a long illness.

Laura announced that her hours will change sometime this fall: She will work 20 hours a week jobsharing Kristin Master's job as Center Supervisor and 20 hours with the Seniors Programs. Kristin wants to reduce her work to 20 hours. Laura will have Monday, and Tuesday off. This means that she will be at SCC on Wednesday, Thursday, Friday, Saturday and Sunday. Ted and Antonina will continue to work on Mondays and Ted and Betty on Tuesdays. Antonina will handle registration this semester. Next winter a 20 hour permanent benefited Assistant will be hired with the savings in the Seniors budget.

We plan to upgrade the PC's in December enlisting the same crew as last time. December 17<sup>th</sup> is Ted Canote's birthday. Also will upgrade projector computers and may buy a new projector. The new carpet in the lounge has a run in the seam. Kristin talked to M&M Carpets, who agreed to replace it. This entails moving the computers. Maybe we could get room 7 to put the computers in and upgrade them at the same time the carpet is being replaced.

B. Changes to the Agenda. Add Banner Purchase to Old Business

II Minutes of August 9 read and approved.

III. Treasurer's Report read and approved.

IV. Old Business.

Our Celebration Party on October 14<sup>th</sup>. Mary Furlong and Dave Rigler will be keynote speakers. Laura will send a letter to our Advisory Council and to the City Council, (including new candidate Ed Porter who has expressed an interest in our program), to invite them. Also to Pacific Bell.

Dorothy Miller will invite Fran Middleton. Tony Russo agreed to hang some of his paintings in the Dining Room. Ray will order the cake with [www.seniorcomputer.org](http://www.seniorcomputer.org) in letters on it. He will also pick up the cups, plates and forks. Safeway will chill the Martinelli's Cranapple juice for us. Menu remains the same as before.

Penni investigated banners and Laura will order one from Staples. It will be 3' x 6' of white vinyl with our same URL on it. Price quote was \$71.99. It will be used for all our quarterly meetings as well as our booth at the Technology Fair on October 12.

#### V. New Business.

Dennis Weller of Day and Night is now working a lot with eBay Auctions. Laura will ask him to speak at our January quarterly meeting. When we upgrade the PC's we will use the same software, "Go Back" and Windows '98. We will also update the Virus Protection.

Reminder: Our next meeting of the Coordinating Council will be on the FIRST Wednesday in October, the 4<sup>th</sup>.

Meeting adjourned