

Coordinating Council Meeting
February 14, 2001

Present: Ray Talley, Judy Nielsen, Joe Felton, Irving Grossman, Catherine Huffman, Jo Henning, Ken Jenkins, Gail Mackey, Ann Pinkham, Evelyn Skipper, Sue Tenney, Dave Zeller.

Absent: Penni Anderson, Ralph Bushey, Dorothy Forster, David Rigler, Thea Rothbucher.

Laura Scribner attended as staff.

I. General Announcements:

The offices and the hallway will be re-carpeted this weekend. Should be total chaos.

II. Minutes of January 10th read and approved with the addition of two changes in e-mail addresses: Judy Nielsen: NielsenJudy@msn.com and Irv Grossman at bgig47@juno.com.

III. Treasurer's Report: Read and approved.

Laura will order the new projector next week. Cost will be about \$4,000. All the new ones have brighter bulbs and keystone correction. We may need to relocate the screen in the afternoon classes because there is too much light. Either hang a dark blind over the one window nearest the PC computer, or use a separate screen in a different location.

The City pays our Pac Bell monthly fee for DSL. Cruzio is donating all of our Cruzio fees now. We paid for the PSG-DSL Router. ISDN will be disconnected when DSL is up and working. Our network is already in place in our computers.

IV Old Business:

A. Classroom update. We now have 15 rolling chairs. The capacity of the room is 15. Ask seniors staff for a chair from the office if necessary but if we need more than that there are too many people in the room. The noise level is a problem in that it interferes with Lab. Laura suggested that we should schedule a meeting of volunteers to discuss this problem.

B. Update on donations of our old computers: We have received three acknowledgements: Women's Crisis Center, Above the Line and Siena House, (for homeless pregnant women).

C. Nominating Committee: Everyone on the committee wants to stay on. Rather than appear as a closed corporation, Laura will add a space for write-ins on the ballots, which will go out with the quarterly newsletter about the April 7th meeting. Someone from the Council will give a talk at the meeting to explain what the Coordinating Council does.

D. Staffing Update: A new position is coming up: Recreation Assistant-Seniors Programs. This is a twenty-hour per week job with benefits. This goes to the City Council on February 27th. A notice will be out on March 5th. Job description: Probably high school graduate with two years experience in a related field, good with people, the public, and seniors. Will need to work with computers. It is a Union position. Probably \$14 to \$17 per hour. There will be a training period.

E. Quarterly Membership meeting confirmed for April 7th, since the second Saturday is Easter weekend.

IV. New Business:

Maintenance hours for the computers need to be looked at. Joe would rather not work on Sundays. Laura will shut down the lab for one-half day per month "as needed". People who sign up on the lab sheets will have to leave their last name, so they can be notified when this "shut-down" is coming.

Membership Meeting on April 7th. Laura will ask Randy Delucchi to give a presentation on Be-Vocal. Other ideas are talks on PC "Go Back", and "Rewind" for the Mac's, which has no auto-revert. The Rewind Company offered this presentation. Or a talk on Graphics by Ted and Dave.

Meeting adjourned. Next meeting of the Coordinating Council will be March 14.