

## Coordinating Council Meeting

July 11, 2001

(Note: Minutes of these minutes were lost due the passing of our secretary, Sue Tenney, just days after the meeting. These are reconstructed from memory.)

Members present: Penni Anderson, Ralph Bushey, Dorothy Forster, Jo Henning, Catherine Huffman, Gail Mackey, Judy Nielsen, Ann Pinkham, Thea Rothbucher, Sue Tenney, Dave Zeller.

Members absent: Irving Grossman, Joe Felton, Ken Jenkins, David Rigler, Evelyn Skipper, Ray Talley.

Staff Present: Laura Scribner and Kim Fryer.

### I. General announcements:

New Recreation Assistant, Kim Fryer, was introduced.

### II. Minutes of June 13 read and approved.

### III. Treasury Report: Approved.

### IV. OLD BUSINESS

- A. 2000-2001 Final Budget Review: Class fees and membership fees were both down this year. Printer fees were actually up. Membership fees taken in June did not get deposited until after the fiscal year change and this is a part of the decrease. The drop in class fees was more significant than the drop in membership fees. Printer revenues were over the budgeted amount. We spent significantly less than budgeted too so we ended the fiscal year with a very healthy balance once again.
- B. Report on summer class enrollment: Better than spring but still down from last summer. Most classes are filling although some more slowly than usual. The most amazing thing is that we are canceling PC Intro to Internet for lack of students. Excellent instructors, popular days and times, so this is really a mystery. Laura's theory is that we need to revamp the name and description; that our students don't consider themselves to need "Intro" anymore, but that they are interested in the Internet.

### V. NEW BUSINESS

- A. Proposed minor changes to 2001-02 budget were approved.
  - Projected revenue from class fees was dropped from \$11,000 to \$10,000 to reflect the decrease in class revenues we saw last year.
  - \$653 added into miscellaneous revenue (reflects Inner Light Ministries donation.)

- Online Charges doubled because original amount only reflected the cost of one of our domains.
- Total Cash and Balance in Reserve amounts were questioned, as was the entire way we handle reserve amounts on the spreadsheet. It was decided that there was an error but no one really understands how our reserve was originally set up (including Laura.) Ralph Bushey agreed to work with Laura to revise it.
- B. July 14 Membership Meeting: Pat Trimble will present GoBack (for PC) but Ted will not demo ReWind (for Mac) as originally planned. After working with the program, he and Kim decided it still had to many problems to recommend it to students.
- C. August-to meet or not to meet? Group decided not to meet.

## VI. Meeting Adjourned