Senior Computer Center of Santa Cruz
General Meeting Agenda
December 7, 2017, 1:30 PM - 3:00 PM
Louden Nelson Community Center,
301 Center Street

1. Welcome & Introductions

2. Council Positions

3. Finance
   a. At the end of last quarter (9/30/17)- $32,236.73 in FOPAR Account

4. Computer Center Rotating Schedule
   a. Review of Lab Assistant/ Volunteer Hours
      i. Existing 11:30-2:30pm
   b. Locations
      i. Monday, Wednesday & Friday in Rm 2;
         Tuesdays and Thursdays in Rm 7/New Café Area
   c. Shifting to a Structured Schedule to increase enrollment

5. Old Computers
   a. Review of City Property Protocol

6. Cart Purchase Proposal

7. Senior Computer Center's New Website

8. Laptop Update
   a. Equipment
   b. Check-Out Procedure

9. Suggestion for new SIGs

10. Promotions & Advertising

11. Next meeting of SCCSC
    a. Quarterly Meetings held in 2018

Laptop Cart Proposal

Cart Information

- Holds 12 laptops or tablets
- Built in charging ports
- Laptops up to 26"
- Locking doors
- Wheels!
- Cost $530

How to move forward with the purchase

With the approval of the the Council, Downtown Seniors will communicate with FOPAR the desire of the SCCSC Council for a laptop cart and request the necessary funds to purchase said cart.

Purpose

The laptop cart is a fundamental piece of equipment that is necessary for the operation of the SCCSC lab. Downtown Seniors acquired twelve laptops, six Macbook airs and six Windows machines, to replace the old desktops that once lived in the Senior Lounge. The current solution for the storage of the laptops is an old cabinet that requires the laptops to be stacked on one another, overtime this will lead to broken, bent, and scratched laptops. With the introduction of a laptop charging cart we can not only properly store laptops in a way that prevents damage, but also allow easy charging and transportation. Without this cart the SCCSC cannot operate at even a quarter of what it did when having a fully functioning lab. Thorough research has been conducted to find the cart that most suits the needs of the SCCSC, and I have concluded that this cart will properly fulfill all the described needs above.